

Forward Plan

May - August 2013

Ian Hudspeth
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 3 April 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external Partnerships; regional issues; Economic development; Finance</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Transport; internal management</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health including Public Health</p>
<p><i>Cabinet Member for Business & Communications</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Children</i> Councillor Louise Chapman</p>	<p>Statutory lead member for Children's Services</p>
<p><i>Cabinet Member for Education</i> Councillor Melinda Tilley</p>	<p>Education</p>
<p><i>Cabinet Member for Police & Policies</i> Councillor Kieron Mallon</p>	<p>Police issues; equalities and community safety; property and facilities management</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Hilary Hibbert-Biles</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; trading standards; emergency planning; Community Services (coroner's; gypsies and travellers; libraries; cultural services; registration); voluntary and community sector</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>

CABINET MEMBER: CHILDREN

KEY DECISIONS

Placement Strategy for Children In and On the Edge of Care

To agree proposals for a placement strategy.

Decision Maker and Target Date: **Cabinet, 18 June 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Professional colleagues and schools

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Ref: 2013/035

NON-KEY DECISIONS

NIL

CABINET MEMBER: EDUCATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

Stage One Public Consultation on Proposed Expansion of St Joseph's Catholic Primary School, Oxford

If objections are received, a decision is sought on whether to support the Governing Body in its desire to publish a statutory notice in relation to expanding St Joseph's Catholic Primary School to 2 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2012/180

Stage One Public Consultation on Proposed Expansion of Wolvercote Primary School, Oxford

If objections are received, a decision is sought on whether to publish a statutory notice in relation to expanding Wolvercote Primary School to 1.5 form entry from September 2014.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Stage One public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2012/182

Option Appraisal Conclusions on Cutteslowe Primary School Foundation Stage Areas

To determine whether funding should be allocated in the Capital Programme to the reconfiguration or expansion of the Foundation Stage teaching area at Cutteslowe Primary School, Oxford.

Decision Maker and Target Date: **Cabinet, 16 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Option Appraisal completed by Capita Carillion Symonds

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/007

Proposal to Alter the Lower Range at St Peter's CE(A) Primary School, Cassington

To determine whether to publish a statutory notice to lower the age range to create a Foundation Stage Unit.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617

Ref: 2012/185

Hill View Primary School, Banbury - Alteration of Lower Age Limit to Create a Foundation Stage Unit (FSU)

To seek approval to publish a Statutory Notice if no objection received.

Decision Maker and Target Date: **Cabinet Member for Education, 22 April 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2013/048

Alteration of Lower Age Range for Bampton CE Primary School

If no objections received, final decision on whether Bampton CE Primary School alters its lower age range in order to admit 3 year olds and "take over" the pre-school on site.

Decision Maker and Target Date: **Cabinet Member for Education, 20 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2013/030

Procedures for Making Resolutions where the Council is Acting as a Charitable Trust in Relation to Educational Establishments

To consider whether to delegate to the Director to Children's Services, in consultation with the Chief Finance Officer, the power to make resolutions on behalf of the Council pursuant to SS275 and 281 of the Charities Act 2011 where the Council is a charitable trustee.

Decision Maker and Target Date: **Cabinet Member for Education, 20 May 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/039

Edward Feild Nursery School - Proposal to Close and Provide Alternative Early Years Provision

If no objections received, to seek approval to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet Member for Education, 20 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2013/044

Alteration of Lower Age Range for Bampton CE Primary School

If objections received, final decision on whether Bampton CE Primary School alters its lower age range in order to admit 3 year olds and "take over" the pre-school on site.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years & Childcare Tel: (01865) 810617 Ref: 2013/031

Results of New Schools for Didcot Public Consultation, and Subsequent Academy Specification

To seek approval of specification for shortlisting proposals for new academies in Great Western Park, Didcot.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2013/034

Closure of Fire Acres Nursery School and Alteration of Lower Age Limit at Five Acres Primary School

If objections received, final decision on whether to close Five Acres Nursery School as a separate establishment and for the Primary School to effectively take over the provision.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/040

Closure of John Hampden Nursery School and Alteration of Lower Age Limit at John Hampden Primary School

If objections received, final decision on whether to close John Hampden Nursery School as a separate establishment and for the Primary School to effectively take over the provision.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/042

Edward Feild Nursery School - Proposal to Close and Provide Alternative Early Years Provision

If objections received, to decide whether to publish a Statutory Notice.

Decision Maker and Target Date: **Cabinet, 21 May 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Debbie Rouget, Sufficiency & Access Manager: Early Years &

Childcare Tel: (01865) 810617

Ref: 2013/045

Closure of Fire Acres Nursery School and Alteration of Lower Age Limit at Five Acres Primary School

If no objections received, final decision on whether to close Five Acres Nursery School as a separate establishment and for the Primary School to effectively take over the provision.

Decision Maker and Target Date: **Cabinet Member for Education, 24 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/041

Closure of John Hampden Nursery School and Alteration of Lower Age Limit at John Hampden Primary School

If no objections received, final decision on whether to close John Hampden Nursery School as a separate establishment and for the Primary School to effectively take over the provision.

Decision Maker and Target Date: **Cabinet Member for Education, 24 June 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/043

Expansion and Alteration of Lower Age Range for Bletchingdon Parochial CE Primary School

If no objections received, whether to support the Governing Body in its wish to publish a statutory notice on expansion and alteration of age range (linked to planned relocation of school within Bletchingdon village).

Decision Maker and Target Date: **Cabinet Member for Education, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/032

Expansion of Queensway Primary School, Banbury to 2 Form Entry

If no objections received, decision on whether to approve publication of a statutory notice in order to expand the school from September 2014 on a permanent basis.

Decision Maker and Target Date: **Cabinet Member for Education, 15 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation (Stage One)

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/047

Expansion and Alteration of Lower Age Range for Bletchingdon Parochial CE Primary School

If objections received, whether to support the Governing Body in its wish to publish a statutory notice on expansion and alteration of age range (linked to planned relocation of school within Bletchingdon village).

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/033

Expansion of Queensway Primary School, Banbury to 2 Form Entry

If objections received, decision on whether to approve publication of a statutory notice in order to expand the school from September 2014 on a permanent basis.

Decision Maker and Target Date: **Cabinet, 16 July 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation (Stage One)

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/046
